

NORTHERN ROCKIES GEOGRAPHIC AREA 2011 BUYING TEAM MEMBER AND ALTERNATE INFORMATION AND APPLICATION

The Northern Rockies Geographic Area will be filling positions on the National Interagency Buying Team for the 2011 calendar year and developing an alternate list for the National Buying Team. An interested parties list is also maintained to support short buying teams for incident support specifically in the Northern Rockies geographic area.

A National Interagency Buying Team is a seven-member team consisting of a leader and six members. The Northern Rockies may consider shared or rotational positions on the National Interagency Buying Team. Short buying teams may be established by Agencies within the Northern Rockies to support incidents within their jurisdiction; short teams include one leader and at least two members.

AREA OF CONSIDERATION:

- **For National Interagency Buying Team (NIBT):** All State and Federal employees within the Northern Rockies Geographic Area who have procurement authority to support multi-jurisdictional incidents nationwide are encouraged to participate.
- **For NIBT Alternate or Short Buying Team Support:** All State and Federal employees with limitations to full NIBT team membership, procurement limitations, or special requirements are encouraged to participate.

TIMELINE:

January 31, 2011	Mail application to: USDA Forest Service, Regional Office NR Buying Team Coordinator 200 E Broadway Missoula, MT 59802 Or FAX to 406-329-3682
February 18, 2011	National Buying Team established. Team roster for month of March to NRCC; alternate list established.

HOW TO APPLY: Fill out the attached application and authorization form. Each form must be signed by your supervisor to indicate approval and commitment to availability. Those individuals not selected for the National Interagency Buying Team membership, but otherwise are qualified, will be placed on the alternate list. If you would like to be considered as a trainee for any position, indicate that desire on the application form. Please contact either Debby Wesselius at 406-329-3333 or your Agency Incident Business Coordinator with any questions.

**NORTHERN ROCKIES GEOGRAPHIC AREA
BUYING TEAM MEMBER AND ALTERNATE 2010 APPLICATION**

APPLICANT FULL NAME

AGENCY:

UNIT AND LOCATION:

ADDRESS

CITY, STATE, ZIP

E-MAIL:

PHONE NUMBERS:

(W)

(H)

(CELL)

(FAX)

Government Credit Card Single Purchase Limitation: \$ _____

Convenience Check Limitation: \$ _____

Required Training (please indicate dates completed or will complete):

_____ I-100, Introduction to Incident Command System (available on-line)
_____ S-260, Incident Command Business Management
_____ ISO Introduction to National Incident Management System (IS-700); FS
Employees only

Recommended Supplemental Training:

I-200 Basic Incident Command System; D-110 Dispatch Recorder, S-261 Applied Interagency Incident Business Management, National Interagency Buying Team Guide (Self-Study) or Buying Team Workshop, On the Job Training, Purchase Card and Convenience check Training (current as per your agency requirement), Equipment Time Recorder

Please provide a short summary of your fire experience and/or applicable background information. (Experience is not required, trainees are welcome)

PLEASE CONSIDER ME FOR

_____ National Interagency Buying Team Member, Alternate, and Short Buying Team resource

_____ Short Buying Team resource only

_____ Trainee on either a Short Buying Team or the National Buying Team

LIMITATIONS TO MY MEMBERSHIP

___ I have no limitations to membership

___ I must be in a shared position

___ I have the following limitation:

AUTHORIZATION: It is agreed, that if _____ is assigned to the National Interagency Buying Team with the above limitations, that he/she will be available to perform these duties except in cases of utmost emergency at his/her home unit. This authorization will commit the participant to the Buying Team for the 2010 calendar year. It is understood that shared positions have an established rotation schedule and are considered full members. Alternates will be listed as potential resources for either the National Buying Team or a Short/Regional Buying team, and availability is not considered automatic but requires supervisory approval for each assignment.

Signatures

Applicant/Date
Phone Number:

Immediate Supervisor/Date
Phone Number:

Please return completed authorization to:

Forest Service: **Debby Wesselius**, dwesselius@fs.fed.us, fax to 406-329-3682, or mail to USDA Forest Service, AQM, Federal Building, 200 E. Broadway, Missoula, MT 59802